

Student Checklist



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for more detail
on each point



oxfordinternational.com/
pre-arrivals/uk-ic-pre-arrival

Checklist

1 Create a UKVI Account

Physical BRPs have been replaced by eVisas. You will need to create a UKVI account to be able to access your eVisa. You do not have to pay to create a UKVI account.

Go to the UK Visas and Immigration (UKVI) website and register for an account.

(<https://www.gov.uk/get-access-evisa>)

2 Confirm Your Identity Using the 'UK Immigration ID Check' App

Download and install the 'UK Immigration ID Check' app on your smartphone.

Complete the identity verification process as guided by the app.

3 Complete face-to-face registration matriculation

You will need to complete face to face registration at:
University of Kent International College Reception,
Cornwallis Octagon,
Canterbury,
Kent,
CT2 7NZ

4 Collect your Student ID card when you come in for your face-to-face registration

5 Check the introduction timetable sent to you and attend all introduction sessions

6 Attend College Welcome/Social Event

7 Connect to the University of Kent Wi-Fi

8 Access your teaching timetable and make sure you keep it handy

9 Register with a Doctor (GP)

10 Register with a Dentist

11 Open a UK bank account

12 Apply for National Insurance Number if you intend to work part-time during your studies

13 Apply for council tax exemption

14 Register with a StageCoach for a 'UniRider' Bus Ticket to travel for 87p per day

15 Download the university apps

16 Familiarise yourself with the library and library services

17 Familiarise yourself with the support available

18 Save the college contact information and reach out as and when needed

19 Use the campus map to explore your University and get to know your surroundings

20 Learn about what the University has to offer

21 Learn about employability support

Scan for
checklist
details



22 Learn how to manage your attendance and absence

We remind all students the importance of regular attendance and compliance with both the college's requirements and UK Visa and Immigration (UKVI) regulations. Your studies should be your top priority, with up to 22 hours per week of scheduled lessons and an additional 11 hours of self-study, subject to change based on your programme. Failing to meet attendance expectations can lead to serious consequences, including termination of your studies and visa cancellation. We monitor attendance through electronic systems and tutor registers, as maintaining satisfactory attendance is a visa condition. Regular attendance is vital not only for your academic success but also for visa compliance and future applications. If there are unforeseen circumstances and you are unable to make it to class, you should email ukicadmin@kent.ac.uk to provide them with information on your absence and any supporting evidence.



SUPPORT AVAILABLE

College teams are available to support you throughout your journey. Please review this list and contact the relevant teams to ensure you have the best experience at the College.

From the College Student Experience Team

- Accommodation support
- Employability support
- Attendance support
- General queries
- Fees
- Registration and timetables
- Where to go in Dundee

From the Advisor of Studies

- Academic skills
- Queries about assessment submissions
- Impartial advice about studies
- General questions about course and studies
- Other queries that students prefer to speak to the advisor about

From Student Union

- Cost of living
- Academic support
- Health & well-being
- International students
- Housing advice
- Keeping safe
- Students with children
- Disabilities
- LGBTQ+
- ISE- Institute of Sport and Exercise - clubs, facilities and sports

From University Support Services

- Disability Support
- Careers Services
- Counselling Service
- Chaplaincy
- International Advice Service
- Global Room
- Academic Skills Centre
- Dyslexia Support
- Health Service



**Scan the QR
code to access
additional
information related
to the checklist**

